

Important Notice Regarding Cash Payment for Permits

Effective January 1, 2012

Purpose:

The 82nd Legislature passed Senate Bill 1420 which transfers the functions of the Motor Carrier Division (MCD) from the Texas Department of Transportation (TxDOT) to the Texas Department of Motor Vehicles (TxDMV) effective January 1, 2012.

Permit customers have the option to purchase an oversize/overweight (OS/OW) permit with cash. Cash is only accepted at specific locations. Effective January 1, the Regional Service Centers (RSC) of the TXDMV will begin accepting cash payments for permits. Beginning February 1, TxDOT offices and Travel Information Centers will no longer offer this service; *customers must visit a RSC*.

Cash payments for oversize/overweight permits will be accepted Monday through Friday, 8 a.m. - 5 p.m. (CST) at the RSCs. (Note: The El Paso RSC is on Mountain Time.)

New Process:

Customers wishing to pay cash for a permit must order their permit via the internet, phone or fax **prior to visiting the RSC**. The RSC staff will not complete and/or submit applications for customers. Customers must arrive at the RSC by 4:30 p.m. to pick up permits processed that same day.

- To order by internet: Visit the TxDMV website at <u>www.txdmv.gov</u>. Click OS/OW Load Permits under the "Motor Carriers" heading, click on TxPROS, click on Access TxPROS, and login.
 - Select "Cash" as your payment option and in the drop down list select the RSC* where you will pay for and pick up the permit. (Credit card payment, in most cases, will allow for the permit to be self-issued instantly and sent to you via fax or email --provided the dimensions/weights are within the self-issue envelope.)
- To order by fax: Visit the TxDMV website at www.txdmv.gov. Click on Forms under the "What you need" heading, and then click on OS/OW Load Permits, and select the appropriate form. A list of the cash application form numbers is included on page 2 of this notice.
 - In the field "Regional Service Center where permit will be picked up," indicate the city of the RSC* where you will pay for and pick up the permit.
- To order by phone: Call MCD at 1-800-299-1700, press options 1, 7, 1.

For assistance in completing your internet or fax application, please contact the MCD help desk at 1-800-299-1700, press options 1, 5, 1.

* A list of RSCs can be found on page 3 of this notice.

Please make note of the following additional information:

- Truck parking is not available at the RSCs.
- Permits must be picked up the same day they are ordered; permits not picked up are cancelled at midnight and must be re-ordered.



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Facsimile Applications for Cash Permits

Permit Type	Form Name	Form No.
Single-Trip Permits		
General single-trip	General Permit Cash Payment Facsimile Application	106c
Manufactured Housing, single-trip	Manufactured Housing Permit Cash Payment Facsimile Application	102c
Annual Permits		
Annual Envelope Permit*	Cash Application for Annual Oversize/Overweight Permit	301c
Fracing Trailer, Annual	Cash Application/Renewal for Annual Permits	302c
Implement of Husbandry, Annual		
Manufactured Housing, Annual		
Mobile Crane, Annual		
Rig-Up Truck, Annual		
Water Well Drilling, Annual		
Well Servicing Unit, Annual		
Hay, Annual	Cash Application/Renewal for Time Permits	303c
Utility Pole, Annual		303c
Time Permits		
30/60/90 Day Length Permit	Cash Application/Renewal for Time Permits	303c
30/60/90 Day Width Permit		

^{*}A non-specific Annual Envelope Permit cannot be picked up at a Regional Service Center. It must be mailed from the TxDMV Motor Carrier Division office in Austin.

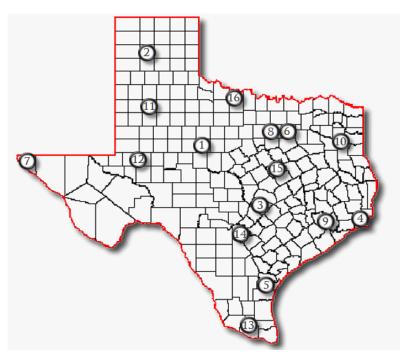


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TxDMV Regional Service Centers

- Abilene Regional Service Center 4350 N. Clack Street Abilene, TX 79601-9223 Phone: 325/734-5120
- Amarillo Regional Service Center 5715 IH27 S. Bldg. H Amarillo, TX 79110 Phone: 806/467-8902
- Austin Regional Service Center 1001 E. Parmer Lane Austin, TX 78753 Phone: 512/837-4416
- 4. Beaumont Regional Service Center 8550 Eastex Freeway Beaumont, TX 77708 Phone: 409/892-2491
- Corpus Christi Regional Service Center 1701 S. Padre Island Drive, Bldg. 2 Corpus Christi, TX 78416 Phone: 361/808-2600
- Dallas Regional Service Center 1925 E. Beltline Road, Suite 100 Carrollton, TX 75006 Phone: 972/417-0884
- 7. El Paso Regional Service Center 1227 N. Lee Trevino Drive, Suite 100 El Paso, TX 79907 Phone: 915/591-8149
- Fort Worth Regional Service Center 2425 Gravel Drive Fort Worth, TX 76118 Phone: 817/590-2625
- Houston Regional Service Center 7721 Washington Avenue Houston, TX 77007 Phone: 713/802-4300
- Longview Regional Service Center 4549 W. Loop 281 Longview, TX 75604 Phone: 903/753-6279



- Lubbock Regional Service Center
 135 Slaton Road
 Lubbock, TX 79404
 Phone: 806/745-8888
- 12. Midland-Odessa Regional Service Center 3901 E. Highway 80 Odessa, TX 79761 Phone: 432/498-4674
- 13. Pharr Regional Service Center 600 W. Expressway 83 Pharr, TX 78577 Phone: 756/781-3291
- San Antonio Regional Service Center 3500 NW Loop 410 San Antonio, TX 78229 Phone: 210/615-1776
- Waco Regional Service Center
 2203 Austin Avenue
 Waco, TX 76701-1624
 Phone: 254/752-1152
- Wichita Falls Regional Service Center 1601-A Southwest Parkway Wichita Falls, TX 76302-4906 Phone: 940/720-7754